

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN  
RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING  
EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY  
EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of  
Children in Schools developed by NCPCR and the National Building Code)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Education Officer  
along with all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Affiliation Number allotted by CBSE to the school:	2130544
2	Name of the School as per affiliation letter of CBSE:	Saraswati Vihar
3	Address of the School:	
4	Standard/level/class up to which the school is running:	From Class <u>VI</u> to Class <u>XII</u>
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same.	YES/NO
6	U-DISE code allotted to the school:	09010008610
7	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	SANKALP SHIKSHA SAMITI, Sh. Km, Hauz Khas, Delhi Road, SRE
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES/NO
9	Purpose of present application:	Extension & Shifting Upgradation
10	Location of school	<ul style="list-style-type: none"> <li>• In the municipal limits of metropolitan city</li> <li>• In the municipal limits of city having population more than 15 Lakhs</li> <li>• In the hill areas (as per planning commission norms)</li> <li>• In the municipal limits of capital city of a state</li> <li>• In the municipal limits of class x cities</li> <li>• On an island</li> <li>• In the municipal limits of a hill station</li> <li>• In the municipal limits of city having population less than 15 Lakhs</li> <li>• Outside the municipal limits of any town/city</li> </ul>

(Signature of Principal)  
Saraswati Vihar  
Delhi Road, Saharanpur

(Signature of D.E.O.)

*Anurag Tripathi*  
**ANURAG TRIPATHI, IRPS**  
**SECRETARY**  
Central Board of Secondary Education  
Preet Vihar, Delhi

*Anurag*  
संयुक्त शिक्षा निदेशक  
सहारनपुर मण्डल, सहारनपुर

## APPENDIX-III

10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	YES/NO
11	Number of Recognition Certificate from class-1 to 8 <sup>th</sup> and date of issue:	9522/15-7-16 187 26-12-2001
<b>INFORMATION REGARDING LAND DETAILS AND OWNERSHIP</b>		
12	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES/NO
13	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES/NO
14	Total area (in square meters) in respect of 12 and 13 above on which the school is situated:	AREA IN SQ.M. 23040 Sq. meter
15	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Sale deed/Lease deed/GP Deed/Allotment etc.
16	Name of the Owner/Lessee of the land in respect of point-14 above:	SANKALP SHIKSHA SAMITI
17	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	FROM TO N. A TOTAL YEARS
18	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	YES/NO If yes the details
<b>INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS</b>		
19	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES/NO
19(a)	If yes the date of last inspection:	15th Oct, 2018
20	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES/NO
20(a)	If yes the date of last inspection:	Jun 2018
21	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES/NO
21(a)	If yes the date of last inspection:	15-Oct, 2018
<b>INFORMATION REGARDING THE STAFF</b>		
22	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES/NO

(Signature of Principal)  
Saraswati Vihar  
Senior Secondary School  
Delhi Road, Saharanpur

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(Signature of D.E.O.)

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ANURAG TRIPATHI, IRPS  
SECRETARY  
Central Board of Secondary Education  
Preet Vihar, Delhi

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सहारनपुर मण्डल, सहारनपुर

23	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES/NO
24	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES/NO
Signature with Stamp Manager Saraswati Vihar Senior Secondary School Delhi Road, Saharanpur		Signature with Stamp Offt. Principal (of School Principal) Saraswati Vihar Senior Secondary School Delhi Road, Saharanpur
<b>PART-B</b>		
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No. .... Date of Issuance .....		
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	YES/NO extension/upgradation
12-11-018 संयुक्त शिक्षा निदेशक सहारनपुर मण्डल सहारनपुर		Signature (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL NAME OF DISTRICT
		Counter Signature (Name, Designation and Stamp) DISTRICT COLLECTOR/DEPUTY COMMISSIONER (or his authorised representative*) NAME OF DISTRICT (*Not Below the rank of a Group-A Gazetted Officer)

(Signature of Principal)  
 Offt. Principal  
 Saraswati Vihar  
 Senior Secondary School  
 Delhi Road, Saharanpur

(Signature of D.E.O.)  
 संयुक्त शिक्षा निदेशक  
 सहारनपुर मण्डल, सहारनपुर

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 ANURAG TRIPATHI, IRPS  
 SECRETARY  
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 Preet Vihar, Delhi